

Committee:	Finance and Administration	Agenda Item
Date:	26 June 2008	5
Title:	Lead Officer's report	
Author:	Adrian Webb, Interim Director of Central Services	Item for information

Summary

This report updates Members on matters arising from the minutes that are not otherwise on this Agenda and other items of interest.

Recommendations

That the report is noted.

Background Papers

None

Situation/Update

Member training

Officers are currently exploring potential providers of appropriate courses for Members. CIPFA (Public Finance Accountants) are delivering a training session for budget holders on 9 July. It is likely that they will then be asked to deliver courses for Members in the autumn. The courses they currently offer, which would be tailored to our needs, that seem most relevant are:

- An Introduction to Local Government Finance for Elected Members
- Current Issues in Local Government Finance
- Effective Budget Scrutiny – Adding Value to the Budget Setting Process
- Understanding Your Statement of Accounts (*would need to be delivered in May/June 2009*)

Budget Monitoring

The enhanced financial information process for Members commenced in June. The timetable was adhered to and Members received their reports on Wednesday 11 June. Initial feedback has been positive.

Forward Plan

It is a requirement that this Committee agrees a work programme for 2008/2009. Accordingly the timetable identified to date is as follows:

25th September 2008	27th November 2008	29th January 2009	10th February 2009	26th March 2009
Budgetary Control 2008/09	Budgetary Control 2008/09	Budgetary Control 2008/09		Budgetary Control 2008/09
Medium Term Financial Strategy	2009/10 Budget	Finance and Administration Committee Budget 2009/10	Medium Term Financial Strategy and 2009/10 Budget	
Asset Management	Council Capital Programme Update and 2009/10 Capital Bids	Finance and Administration Committee Capital Programme 2009/10 to 2012/13	Council Capital Programme 2009/10 to 2012/13	
Budget Timetable 2009/10	Fees and Charges 2009/10		Treasury management Policy and Performance Indicators	
Treasury Management Outturn 2007/08	2009/10 Budget consultation		Balances and Reserves	
Review of Lease Car Scheme				

It is inevitable that other items will need to be included as the year progresses however the above provides the information available at present.